

TOWN OF HIGH PRAIRIE

Policy Number No. 02-2018	Approval Date May 22, 2018	Resolution Number 101/07 215/18
Supersedes 02 - 2007	Effective Date May 22, 2018	Legal Authority Municipal Government Act S. 201(1)(a)
Amendments: Freezing Rain/Sidewalks Snow Removal/ Winterlights	Amendment Date May 22, 2018	Resolution Number 215/18

TITLE: SNOW REMOVAL POLICY


Policy Statement:

To ensure guidelines are in place for effective and efficient winter snow removal, applied on a consistent basis, the Town of High Prairie will implement a Snow Removal Policy.

GENERAL PROVISIONS

- 1:01 The following procedures represent suggested guidelines only. Snow Removal requirements will change due to unforeseen circumstances.
- 1:02 Directions for snow removal will be at the discretion of the Public Works Superintendent (or his designate).

WALKING TRAILS (JAYCEE PARK)

- 2:01 Snow clearing of walking trails will only be plowed following plowing of the downtown sector and residential sidewalks.
- 2:02 Snow removal will normally follow a 1.5" (40 mm) of snowfall accumulations.
- 2:03 In the event of freezing rain, sand or hot sand should be spread on the walking trails as soon as time permits.
- 2:04 In the event that manpower or equipment is required for other operations within the Town (emergency water/sewer or gas line repairs) the snow removal procedure may be required to be modified to accommodate emergencies.
- 

SIDEWALKS

- 3:01 Snow clearing on sidewalks will proceed when normal snowfall accumulations reach a depth of 1 ½”.
- 3:02 Sidewalks in the downtown sector of Town will be plowed first, followed by the residential sidewalks.
- 3:03 Sidewalks on north-south streets and arterial roads will be plowed first, followed by sidewalks on east-west streets.
- 3:04 After freezing rain, sand or hot sand should be spread on the sidewalk as soon as possible.

ROADS

- 4:01 Snow clearing on roads will proceed when normal snowfall accumulations reach a depth of 3”.
- 4:02 Snow will first be plowed on roads essential for emergency services (Hospital, R.C.M.P., Fire Department, Schools).
- 4:03 North-south roads and arterial roads will be plowed first. The purpose of this procedure is that an individual in a residential district will only be required, at the most, to drive a half a block to a cleared street. When all the north-south roads are cleared the Public Works crew will proceed to open the east-west roads.
- 4:04 At the same time, the loader will follow the grader to open up any roads or residential driveways that the grader has pushed snow onto.
- 4:05 Residential roads will be plowed between the hours of 7:00 a.m. and 11:00 p.m..
- 4:06 Industrial Roads will be the last roads plowed, followed by plowing required to access town facilities, including public parking lots at those facilities and back alleys.

DOWNTOWN BUSINESS AREAS

- 5:01 The business area or downtown will have normal snow removal on Sunday and Wednesday evenings, when the No Parking Zone is in effect.
- 5:02 On those evenings, downtown streets will be cleaned first, starting at 11:00 p.m.

Am

- 5:03 The grader will be deployed in the downtown area to windrow snow to the center of various streets and avenues. At approximately 4:00 a.m. the snow blower and three Town trucks will be sent out along with contracted trucks if required, to pick up and remove snow that has been plowed by the grader.

BLOWING SNOW

- 6:01 During periods of blowing snow roads on the edge of Town will require a higher priority: this will include Railroad Avenue and the High Prairie Resource Road.

HEAVY SNOWFALL

- 7:01 Although snow removal procedures remain basically the same during periods of heavy snowfall, the downtown business section will receive a higher priority and may have additional snow removal on a non-scheduled basis.
- 7:02 Snow removal procedures may be modified to accommodate additional casual staff and/or hired equipment as required. Additional resources shall only be hired after consultation with the Town Manager.
- 7:03 Winter Light-Up Preparation: As Public Works staff prepare the Winter Light-Up displays, it is recognized that they may be required to respond for snow removal. While snow removal priority will always be a public safety issue, so as to continue the preparation work, authority is provided to the Public Works Superintendent to contract a grader and backhoe at his/her discretion.

Approved by Council:

May 22, 2018



Mayor Brian Panasiuk

CAO Brian Martinson