

Schedule A Sponsorship Request

APPLICATION FORM For the Town of High Prairie

The contents of this application are considered public information and may be released upon request.

egal Name of Organization:
ostal Code:Fax:Email:
ontact Person:raxEmail:
egistered Society: Yes No ociety Registration Number:
your society in good standing with the Registrar: Yes \square No \square
otal Request (in dollars): \$
/hich of the below items best describes your proposal (Check all that apply): □ Event Program Capital Project □ Arts and Culture Recreation and Sports □ Environmental, Social and Educational □ Other:
Participants/beneficiaries will primarily be: ☐ Youth ☐ Seniors ☐ Disadvantaged Persons ☐ Arts and Culture Recreation and Sports ☐ Environmental, Social and Educational
eclarations
hereby declare that if our organization is successful in obtaining funding from the Town of gh Prairie that we give the Town of High prairie the right to review the project or event for hich the monies were obtained to ascertain whether monies received were used for the stated urpose(s) set out in this application.
gnature: Position:

M BP

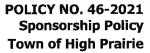


General Information

1.	Describe the operation and history of your organization:
2.	Describe the specific activity to which the sponsorship would be applied:
3.	List any organizations with whom you will collaborate or partner in the event or project and the contribution of each partner.
4.	Please indicate how your organization will recognize the Town of High Prairie's contribution to your project or event.
5.	Provide a budget with revenues & expenses for the project
6.	What is the completion date of the project?
7.	Please list any assistance your organization has received from the Town of High Prairie in the previous years.
All ap	plicants seeking assistance greater than \$1,000.00 must provide:
the app	event that the full amount of the assistance is not used for the purpose stated on plication or is no longer required for the project or event described, remaining must be returned to the Treasurer of the Town of High Prairie.
Initial 1	to acknowledge:

The applicant will keep proper books of accounts of all receipts and expenditures relating to the project or event for which assistance is provided and will submit them at the conclusion of the initiative along with an evaluation report. The report is a full description of the implementation of the project or event. Details should include how many individuals accessed or participated in the activity and what the benefits were to the community. The evaluation report should be received by the Town within 30 days of the conclusion of the project or event.

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No further request for assistance from the organization will be accepted until such time as the report has been received and reviewed by the Town of High Prairie.
Initial to acknowledge:
The project, program, service or event may not be represented as an activity of the Town of High Prairie and the applicant does not have authority to represent itself as an agency of the Town.
Initial to acknowledge: