

Town of High Prairie

Policy Number 04-2016	Approval Date May 24 th 2016	Resolution Number 312/16
Supersedes	Effective Date May 24 th 2016	Legal Authority

TITLE: Return Service Bursary Policy

POLICY STATEMENT:

The Town of High Prairie will implement a Return Service Bursary Policy to encourage and promote Post-Secondary and Trades persons who plan to reside in High Prairie and area upon graduation. This policy is for High Prairie and area residents who meet the eligibility criteria set forth in this policy and who plan to pursue employment in our area. All applicants will be dealt with in a consistent and equitable manner.

1. Eligibility Criteria

- a) Be a resident of the High Prairie area for a minimum of one year immediately preceding their "application of Bursary" allowing for new graduates as well as mature student applications.
- b) Be enrolled full time in a Post-Secondary program designated by Enterprise and Advance Education.
- c) Be enrolled in an ongoing trades program at a technical institute.
- d) Students must not be in default of a provincial student loan.
- e) Complete the application form supplied by the Town of High Prairie.
- f) Supply two letters of reference.
- g) Submit the required information to the Town of High Prairie by May 1st of the current year.
- h) Students must supply the names of Bursaries approved of during the current year and the amount approved.
- i) Students must have reasonably good prospect for employment in the High Prairie area upon graduation and also must be employed within the Big Lake County boundary.

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2. Bursary Amounts

Post-Secondary and trades students may apply up to a maximum of One Thousand Dollars (\$1,000.00) per school year.

3. The Chief Administrative Officer Shall:

- a) Review applications to ensure sufficient information is provided and
- b) Present applications to Council at first Council Meeting in May, for consideration.

4. All Applicants Shall:

- a) Be considered for each year enrolled in a Post-Secondary or Trades Program.
- b) Be given priority in the first year enrolled and
- c) Be eligible to receive the Bursary in multiple years.

5. Return Service Commitment:

- a) Each student approved for a bursary must sign a contract to commit to live and work in the High Prairie area upon graduation (two months of return service is required for each \$500.00 of total Bursary support).
- b) Recipients who do not meet the return service commitment must repay the Bursary in full.



Mayor Cox
*Deputy Mayor
Panasiuk*



CAO, Brian Martinson